FAQs

Q: If I submit an abstract do I have to attend the Conference?

A: It is expected that at least one author of the accepted abstract attends the meeting to present the work and answer questions. Only abstracts of registered participants will be scheduled in the Scientific Program.

Q: I have submitted an abstract, when will I know if it has been accepted?

A: Only after all abstracts have been reviewed by the Scientific Committee notifications will be sent to the abstract submitters. Every effort is made to conclude this process within one month after the abstract submission deadline or extended abstract submission deadline in case there is extension.

Q: How can I make changes to an abstract I have already submitted?

A: You may enter the Abstract Submission system with your username and password and make changes to your abstract until the submission deadline date. No abstract changes will be accepted after this date, however, you are welcome to bring a more up-to-date abstract to the Conference.

Q: If my abstract is accepted, where will it be published?

A: Your abstract will be published in the Journal of Bronchology and Interventional Pulmonology.

Q: I am having trouble logging into the abstract submission system — my username/password is not working.

A: Please try one of the following options via the abstract submission page:

In case you are using "Internet Explorer", please try another internet browser, e.g. "Google Chrome" or "Mozilla".

When you copy and paste your username and password please make sure there is no extra space at the beginning or the end of them.

In case your password contains the letter "0" please make sure you do not type "0" (Zero) instead the letter "0".

Please note that the username or ID received when registering for the Conference is different to the abstract submission. Please use the abstract submission username or "create new account" option.

Q: I created a new account but did not receive my username?

A: Please note that the username is shown in the "Subject line" in the confirmation email received when setting up a new account.Q: How do I register for the Conference?

A: In order to register for the Conference, please click here. (coming soon)

Q: How can I pay the registration fees?

A: Payment of registration fees can be made by credit card or bank transfer. For full details please <u>click here</u>.

Q: Can I receive an invoice under the sponsoring Company/ Hospital's name?

A: Yes. During the registration process, you are required to insert Invoice Details, this information will appear on the invoice you receive by email when completing the registration process.

Q: Can I register for the conference without paying?

A: Yes, but your registration will be confirmed only when full payment is received.

Q: Can I register before the early fee deadline and pay later?

A: In order to benefit from the early fee registration discount, payment must be received before the deadline.

Q: Can I register onsite?

A: Yes. Onsite registration is available during the conference days. Onsite fees will apply.

Q: What does my registration fees include?

A: For full detailed entitlements, please check the <u>registration page</u>.

Q: Will I receive a confirmation letter after I have finished registering?

A: Yes. A detailed confirmation letter and receipt will be sent to you by email as soon as payment is received, and registration is completed. Make sure to check the spam folder.

You may use this confirmation letter for visa application purposes. Book your accommodation here. Q: How do I apply for a visa?

A: Visa regulations depend on your nationality and country of origin. We suggest you contact your local Consulate for full and official instructions on the specific visa regulations and application procedure that apply to you.

Q: Where can I get a congress invitation letter so that I can apply for a visa?

A: Invitation letters for visa purposes are available only to registered participants. The option to issue an invitation letter is available within the registration process. At the end of the registration process, you will be able to generate an invitation letter, and you will also receive a confirmation email with a link to the invitation letter.

Q: Is it possible to send an official invitation letter

directly to my local Consulate?

A: Unfortunately, we are unable to send invitation letters directly to consulates. Invitation letters are prepared solely for individuals and are mailed directly to them. Sheraton Charlotte Hotel, Charlotte, NC (USA)

555 S McDowell St Tower, Charlotte, NC 28204, USA.

Official website.O: Is the Conference CME-accredited?

A: Once the Scientific Program has been finalized, an application for CME credits will be made. Further details will be published on the Conference website as soon as they are available.

Q: How can I claim my CME credits after the Conference?

A: CME Certificate of Attendance will be available for download after completing an online survey. A link to the survey will be sent in the email after the Conference to registered participants. Each medical specialist should claim only those hours of credit that he/she spent in the educational activity.